

State of Texas
County of Tarrant
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority met in Regular Session on this the 22nd day of January 2015 in the Conference Room of Grapevine Housing Authority, with the following members present to wit:

Jane Everett	Chair
Randy Bacon	Vice Chair/Finance Officer
Joetta King	Commissioner
Karen Rice	Commissioner

Constituting a quorum, with the following also present:

Debra Wells	Executive Director
Duff O'Dell	City Council Liaison

CALL TO ORDER

Jane Everett called the meeting to order at 4:34 p.m.

CITIZEN COMMENTS

REPORT OF THE EXECUTIVE DIRECTOR (INFORMATIONAL ONLY)

Item #1. Rent Delinquency and Information Sheet

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing from December 1 through December 31. Also reported was the statistical information for the Section 8 Voucher Program including number of Vouchers leased up, cost per voucher, number of applications on the waiting list, and the Portability and Receipts report. Portability accounts receivables aging report included.

Item #2 Capital Funds Report and work in progress

The board was provided with the monthly Capital Funds Report including on going projects.

Item #3 Report of Public Housing and Section 8 activity and issues

The board was provided with a report of activity and issues during the month of December 2014.

Item #4 Minutes from the January 19, 2015 RAB meeting

The board was presented with the minutes from the January 10, 2015 Resident Advisory Board meeting.

NEW BUSINESS

Item #1 Consideration of minutes from the November 13, 2014 Board Meeting

The board was presented with the minutes from the November 13, 2014 Board Meeting for their approval.

Commissioner Rice moved and Commissioner King seconded to accept the minutes as presented.

Ayes: Everett, Bacon, King & Rice
Nays: None
Absent: Rushing

Motion passed.

Item #2 Consideration and acceptance of the October and November 2014 monthly financial statements

The October and November 2014 monthly financial statements were provided electronically to all board members. Commissioner Bacon stated he reviewed the October 31, 2014 and November 30, 2014 monthly financial statements and found them acceptable.

Commissioner Bacon moved and Commissioner King seconded a motion to accept the October and November 2014 monthly financial statements.

Ayes: Everett, Bacon, King & Rice
Nays: None
Absent: Rushing

Motion passed

Item #3 Update and discussion of the Section 8 HCV Program and Plans for a workshop

Commissioner Everett reported to the board that we were still gathering and processing information to present to the board at a workshop. She reported we should have everything ready for the February meeting.

No action taken.

Item #4 Update and follow-up of items from the audit

Commissioner Everett reported to the board that she, the executive director and City Councilwoman Duff O'Dell met with the City Manager's office and Attorney Matthew Boyle regarding issues noted in the annual audit. She reported that it is the City Attorney's opinion that we are in complete compliance with all issues listed in the audit.

No action taken.

ADJOURNMENT

Commissioner King moved and Commissioner Bacon seconded that the meeting be adjourned.

Ayes: Everett, Bacon, King & Rice
Nays: None
Absent: Rushing

Motion passed. Meeting adjourned at 5:25 p.m.


PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE
GRAPEVINE HOUSING AUTHORITY ON THE 05TH DAY OF MARCH 2015.

APPROVED:



Jane Everett, Chair

ATTEST:



Debra L. Wells,
Executive Director